All Letter in one Letter

Write a letter to your friend/brother/father/uncle….

- Describing an accident you have witnessed
- Expressing your condolence at his father's death
- Describing the recent fair of your village
- Describing the picnic you have enjoyed recently
- Describing the annual prize giving ceremony of your college
- Describing the spending of last summer vacation
- Suggesting how to improve your proficiency in English
- Thanking him for the hospitality shown to you by him
- Describing foods and food-habits of the people of Bangladesh

Format of Informal Letter Writing

15 February 2025 **– (Date of letter writing – যে তারিখে চিঠি লেখা হচ্ছে)**
15 Central Road, Mirpur **– (Your current address – তোমার বর্তমান ঠিকানা)**
Dhaka

Dear father/ mother/ brother/ sister/ friend/
(The person whom you are writing – সেই ব্যক্তি যার কাছে চিঠি লেখা হচ্ছে)

It's great pleasure of hearing from you after a long time. Your letter is just to hand. Hope you are well by the grace of Allah. I am also fine. It is expect able that everything is going rightly. Your last letter is too remarkable to me. Your words are always pleasurable and informative to me. Now, nothing special but I want to tell you about…..
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……..

(You can add some logical sentences on topic)

(তুমি মূল বিষয়বস্তুর উপর কিছু যুক্তিসঙ্গত বাক্য যুক্ত করতে পারো)

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Anyway, the letter is getting long. No more today. Convey my best regards to your parents and affection to the younger ones. Hope to see you soon. And of course don't forget to write to me. Take care.

Your son/brother/ever
(Your name – তোমার নাম)

"Y"

Envelope Sample

Stamp	
Sender, **Nabil/Nabila** House #12, Road #5 Zindabazar, Sylhet-3100 Bangladesh	**Reciever,** **Mr. Rahim Uddin** Flat #4B, Green Tower Dhanmondi, Road #27 Dhaka-1209 Bangladesh