All Application in One

In English examination we have to answer application in all examination like JDC/JSC/SSC / Dhakil/HSC/Alim so for you we have write in this post so that by reading this post you will be very prepared. We hope that if you read this post, you will be able to answer application easily.

Application Technique for JDC/JSC/SSC / Dhakil/HSC/Alim examine

একটি Application দিয়ে অনেকগুলো Application লেখার Technique No-01

01) Write an application to the Headmaster of your madrash / school seeking permission to stage a drama in your madrasah or school / go on a picnic / visit place / go on a study tour / organize a cultural debating.

Date লিখতে হবে।

The Headmaster

'X' Madrasah /school (Institution name)

Netrakona

Subject: For seeking permission to.....

Dear Sir,

We, the students of your madrasah /school, beg with due respect to place the following fact for your sympathetic and kind consideration. Mere reading cannot make our knowledge perfect unless and until we watch the things with our own eyes. Going on a..... is not only interesting and enjoyable but also instructive and full of practical learning. Moreover it will remove our monotony dullness and tediousness. It will widen the horizon of our knowledge.

We will be graciously grateful to you if you kindly permit us to..... and sanction us 3000 Tk. with your encouraging patronage.

Your obediently,

Maruf

On behalf of the students

একটি Application দিয়ে অনেকগুলো Application লেখার Technique No-02

Application Format 2: Write an application to the Headmaster of your madrasah / school to set up a Hall Room / Study Room / Reading Room / Common Room / Cateen / Language Club /debating Club / English Language Club/ Computer Club in the madrasah / school campus.

Date লিখতে হবে।

The Headmaster

'X' Madrasah /school (Institution name)

Netrakona

Subject: For setting up.....

Dear Sir,

We, the students of your madrasah /school, beg with due respect to place the following fact for your sympathetic and kind consideration. Although a large number of students study in renewed institution enriched with a lot of facilities, we have no..... on campus where we can relax our mind and also have recreation during the leisure.

We will be graciously grateful to you if you kindly take necessary and effective steps to set up..... in the premise of our school campus.

Your obediently,

Maruf

On behalf of the students.

Note: নিচের যে **Application** টি পরীক্ষায় আসবে,নিচে দাগ দেয়া জায়গায় ঐ **Application** টির নাম লিখতে হবে।

একটি Application দিয়ে অনেকগুলো Application লেখার Technique No-03

Application Format 3: Write an application on behalf of the inhabitants to the chairman to set up a Post Office / a Primary School / Deep tube well / Hospital /Electricity / Children Park in our village.

Date লিখতে হবে।

The Chairman

Rupgonj Union Parishad

Netrakona

Subject: For the establishment of a.....

Dear Sir,

This is to inform you that there is no.....in our village of Debipur under Bharhatta Thana. Without....., our suffering knows no bound and will be intolerable and endless. Life in the village is not smooth for this. We need a ..... urgently.

In these circumstances, we earnestly request the authority concerned to take necessary and effective steps to set up..... to mitigate the untold suffering of the people.

Your faithfully,

Maruf

On behalf of the inhabitants of our village.

Note: নিচের যে **Application** টি পরীক্ষায় আসবে,নিচে দাগ দেয়া জায়গায় ঐ **Application** টির নাম লিখতে হবে।

একটি Application দিয়ে অনেকগুলো Application লেখার Technique No-04

Application Format 4: Write an application on behalf of the inhabitants to the chairman to prevent Arsenic Problem / Scarcity of tube well / Flood problem /Water pollution / Air pollution /Environment pollution / Terrorism /Illiteracy

Date লিখতে হবে।

The Chairman

Rupgonj Union Parishad

Netrakona

Subject: Prevention of.....

Dear Sir,

This is to inform you that we, the inhabitants of Debipur in the district of Netrakona, would like to state that we are the worst victim of the recent..... We have experienced an unprecedented water pollution which caused untold miseries and sufferings to us. During this hard time, we need immediate help.

In this circumstances , we would be graciously grateful to you if you kindly take necessary and effective steps to remove this problem to mitigate the sufferings of the people of our village, and thus save the lives of the village.

Your faithfully,

Maruf

On behalf of the inhabitants of our village.

Application Format 5

Write an application to your Headmaster praying for leave of absence.

Date লিখতে হবে।

The Headmaster

Shajuddin Sarker Model School

Tongi, Gazipur-1705

Subject: An application for leave of absence

Dear Sir,

I beg most respectfully to state I could not attend school from the 7th to the 9th instant on account of fever.

May I, therefore, pray and hope that you would be kind enough to grant me leave of absence for those days only.

I remain,

Sir,

Your most obedient pupil,

Anas Abdullah

Class-

Roll-

Application Format 6

Write an application to your Headmaster requesting him issue you a transfer certificate due to your guardians transfer.

Date লিখতে হবে।

The Headmaster

Shahajuddin Sarker Model School

Tongi, Gazipur-1705

Subject: – An application for a transfer certificate

Dear Sir,

Most respectfully, I beg to state that my father is a government employee. Recently he has been transferred from Dhaka to Khulna. Our residence is going to be shifted there very soon. So, I regret to inform you that it is not possible for me to continue my studies at your school.

I, therefore, pray that you would kindly issue me a transfer certificates and oblige thereby.

I remain,

Sir,

Your most obedient pupil

Sharin Farjana

Class-

Roll-

Application Format 7

Write an application to your Headmaster for a testimonial.

Date লিখতে হবে।

The Headmaster/Principal

Rotary School & College

Mirpur-14, Dhaka-1206

Subject: An application for a testimonial.

Dear Sir,

I would like to inform you that I have passed the S.S.C examination from your school this year .I got GPA 4.5.Now I want to get myself admitted into a college and so I need a testimonial from you.

Hence, I would like to request that you would be kind enough to issue me a testimonial and oblige thereby.

Sincerely yours

Nawsin Rahman

Class-

Roll-

Application Format 8

Write an application to your Headmaster for a seat in the school hostel

Date লিখতে হবে।

The Headmaster/Principal

Rotary School & College

Mirpur-14, Dhaka-1206

Subject: An Application for a seat in the school hostel.

Dear Sir,

I beg most respectfully to that I am a student of class X of you school. Recently my father has been transferred from Dhaka to Magura. Here I have no relatives to reside with. So, I am badly in need of a seat in your school hostel.

I, therefore, pray and hope that you would be kind enough to grant me a seat in the school hostel and oblige thereby.

Yours obediently,

Nawsin Rahman

Class-

Roll

CV- Curriculum Vitae লেখার নিয়ম

CV Curriculum Vitae বা (কারিকিউলাম ভিটাই) অর্থ জীবন বৃত্তান্ত। এটি চাকুরী প্রার্থীদের লেখতে হয়। এখানে একজন ব্যক্তির ঠিকানা, শিক্ষাগত যোগ্যতা,প্রশিক্ষণ,অভিজ্ঞতা ইত্যাদি লিখতে হয়। এই তথ্য নির্ধারিত পদের জন্য যেভাবে গ্রহণযোগ্যতা পায় সেভাবে লিখতে হবে।

Date:.....

The (প্রতিষ্ঠান প্রধান).....

ঠিকানা.....

Sub: For the post of .....

Sir,

I beg most respectfully to state that as per advertisement published in “The Daily Star” on 12 /01/2020

for a (পদের নাম) . I would like to offer myself as a potential candidate for the post. My CV and other documents are attached herewith for your kind consideration.

I, therefore, pray and hope that you would be kind enough to accept my candidature and give me an opportunity to participate in the recruitment process.

Your Siccerely,

Abdur Rahman

Curriculum Vitae (জীবন বৃত্তান্ত) :

1. Name :.....
2. Father's name:.....
3. Mother's name:.....
4. Permanent address :.....
5. Present address: .....
6. Date of birth :.....
7. Nationality: Bangladeshi
8. Religion : Islam / Hindo
9. Marital status: unmarried
10. Education:

Exams	Board / University	Result	Year
M.A. in English	Dhaka University	2nd Class	2014
B.A.(Hons) in English	Dhaka University	2nd Class	2012
HSC	Dhaka Board	A+	2008
SSC	Dhaka Board	A+	2006

11. Language proficiency : Fluent in Spoken and written English.
12. Computer Knowledge : Basics of Computer with Internet.
13. Hobbies : Reading books and Travelling.
14. Training : Trained on Communicative English from ELTIP .
15. Experience : Working as English teacher in Latiffa Abba Model Mohila Madrasah since September 2014.
16. Reference : Md. Delwar Hossain ,Head teacher, Shaha-juddin Sarker Model School, Gazipur-1705.

Signature and date

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(Abdur Rahman)